

**ASC C63 SC1: Techniques and Development**  
**Wednesday, April 22, 2009**  
**8:00 am – 12:00 pm (S/C 1 Working Groups)/1:00 pm – 5:00 pm (S/C 1 Meeting)**  
**IEEE, 445 Hoes Lane, Piscataway, NJ 08854, 732-562-3946**  
**Contact: Janet O'Neil at cell (425) 443-8106, j.n.oneil@ieee.org**

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## **S/C 1 DRAFT AGENDA**

### **8:00 am to 12:00 pm: S/C 1 Working Group Meetings**

*Working Group chairs to call meetings of their working groups. Please send your WG meeting agendas to members of your WG and copy to SC1 Chair and secretary.*

### **1:00 pm – 5:00 pm: Main SC 1 Meeting**

#### **1.0 Call to Order - Mike Windler, Chair**

#### **2.0 IP Review and Meeting Fees - Chair**

#### **3.0 Approval of Consent Agenda - Chair**

##### **3.1 Approval of previous (October 8, 2008) meeting minutes**

##### **3.2 Approval of present meeting agenda**

#### **4.0 Membership Review – Janet O'Neil, Secretary**

**Attendance Records - Members at Risk & New Member Requests**

**NEW Members Proposed**

**Members at Risk**

**Membership Adjustments after October 2008 Meeting**

#### **5.0 Working Group Reports - Chair**

Each WG chair is expected to provide a formal presentation using power point slides. The presentation should also cover all action items from the previous meetings. Note: Applicable outstanding action items will follow each agenda item.

##### **5.1 Project 1-13.2      C63.4 Site Acceptability Above 1 GHz**

**Chair: Mike Windler**

##### **5.2 Project 1-15.5      C63.23 Measurement Uncertainty**

**Chair: Bob DeLisi**

**Related Action Items:**

**Parker and Chen** to provide data related to uncertainty values used for antenna calibration by December 31.

**O'Neil** to contact Dennis Lewis of Boeing Seattle to solicit text for the informative annex on traceability for review by December 31.

### **5.3 Project 1-15.6 C63.5 Antenna Calibration**

**Chair: Dennis Camell**

**Related Action Items:**

**Camell** to give C63.14 a “head’s up” that this new revision is coming and some new terms are introduced.

**Camell and working group** to include testing at 1 GHz in the standard.

### **5.4 Project 1-10.1 C63.10 Standard for Testing Unlicensed Wireless Devices**

**Chair: Art Wall**

**Related Action Items:**

**O’Neil** to coordinate an article on this standard with Art Wall and Don Heirman for publication in *Wireless Design and Development*.

## **6.0 Web Site Management: Dennis Camell, Vice-Chair**

**Related Action Items:**

**ACTION ITEM: Working Group Chairs** to post all documents to C63 website as PDF copies only.

**ACTION ITEM: O’Neil** to provide approved minutes only with attachments – all in PDF format – to Camell for posting to the public C63 website (draft minutes should only be posted to password protected area of site).

**ACTION ITEM: Camell** to add Werner Schaefer to roster of working group members for C63.4, C63.5, and C63.23.

**ACTION ITEM: Camell** to ensure that all items pertaining to membership be posted to the password-protected area of the site only.

**ACTION ITEM: Camell** to post generic S/C 1 April 2009 agenda to website now.

**ACTION ITEM: Camell** to post preliminary S/C 1 April 2009 agenda to website in early March 2009.

## **7.0 Old Business – Chair**

## **8.0 Standards Development: Next Steps – Chair**

## **9.0 Action Item Review – Vice-Chair**

## **10.0 Time and Place of Next Meeting**

## **11.0 Adjourn – 5:00 pm**